



## DAVIS ARTS COUNCIL

The Davis Arts Council thanks you for choosing to be a vendor at the first annual **Maize Days Festival**. The following information should provide you with all of the details you need.



- ❖ The festival will be on Friday, September 11, 2009 from 3:00 PM – 8:00 PM and Saturday, September 12, 2009 from 8:00 AM – 8:00 PM.
- ❖ Set-up may begin at 10:00 AM on Friday, September 11<sup>th</sup> and vendors must be open for business by 3:00 PM. The festival opens again at 8:00 AM on Saturday, September 12<sup>th</sup>. Booth break down cannot begin until 8:00 PM on Saturday.
- ❖ The two-day 10x10 booth rentals are \$115 for power booths (power booths available for food vendors only) and \$95 for non-power booths (crafters, artists, farmers, etc.).
- ❖ The festival will be located in Layton Commons Park, 403 N. Wasatch, Layton, UT 84041.
- ❖ We strongly suggest that applications & payment be received early so as to guarantee a space. Booths will be assigned randomly, with preference given to earliest payment received. **Applications and payment must be received in full by September 10<sup>th</sup>.**
- ❖ A one-day business operating license and fee is required by Layton City and is included in the Maize Days application and booth fee.
- ❖ **FOOD VENDORS ONLY:** The Environmental Health Services Division of the Davis County Health Department requires all vendors selling non-packaged food or drinks to have a Temporary Food Service Establishment permit. The cost of the permit is \$20 and must be purchased prior to the start of the event. They also require one person with a Food Handlers Permit to be at your booth at all times. Their office is located at:
  - Davis County Health Department – Environmental Health Services
  - 99 S. Main Street, Farmington, UT 84025
  - (801) 451-3296
  - Monday – Friday, 8:00 AM – 5:00 PM
- ❖ The State of Utah requires all vendors selling product to have a Temporary Sales Tax License. The license is free and the state will have the licenses available for you at the event. If you do not receive a license, you may obtain one by calling the Utah State Tax Commission – Special Events Unit at (801) 297-6303.
- ❖ The vendor's area will be on grass. Vendors must provide their own booth structure, tents, tables, chairs, etc.
- ❖ Vehicles will not be allowed on the grass. Be prepared to haul your products to the grass area with handcarts, etc. Also plan to clean up your booth area and haul out your own trash/ recycling.
- ❖ Vendors may only sell what items that are listed on the application. The merchandise offered for sale in each booth must be hand-made or hand-finished by the applicant or under the direction and control of the applicant. If the merchandise is not hand-made in this manner, it must have been improved, enhanced, or reworked by the applicant or under the direction and control of the applicant in such a way as to add a homemade touch.
- ❖ The festival is outdoors and is subject to the weather. Fees will not be refunded in the event of rain, excessive wind, or any other element out of our control.